

QUALITY AND ENVIRONMENTAL POLICY

Bologna (BO), 5 March 2019

INTRODUCTION

- MecVel S.r.l. Management defines and approves this document named "Quality and environmental policy", which explains aims and commitments undertaken, according to corporate strategies towards Customers, Market and Environment, in order to:
 - Implement, maintain and improve performances of its Management System
 - Ensure regulatory requirements and voluntary agreements signed by the Company with the interested parties

The Management System, as described and stated in this document, allows the compliance with the commitments assumed by MecVel S.r.l. Management, which considers fundamental the participation of all its staff to the Management System implementation, in order to reach the maximum Customer satisfaction and of all the interested parties, and a sustainable development of the Management System for environmental purposes and the consolidation in the market of the Brand Image.

These interested parties, identified with a systematic monitoring of the context of reference, are listed below:

- Owner, partners and Company Management
 - Customers
 - External audit authorities
 - Employees
 - Services and products suppliers required for providing its own products and services
 - Community
 - Local institutions and authorities for the governing of the territory
- This document officially formalizes the Quality and environmental policy for the company. Through the Quality and environmental policy, the aim is to highlight the company will to implement, achieve and maintain its compliance to the mandatory regulation and in general to all the agreements subscribed by the Company (voluntary agreements), according to environmental aspects directly or indirectly related to the organization, defining a certain level of performances of the Management System for environmental problems, focusing on its constant improvement, and settling an internal and external communication according to company reality and needs
 - The fundamental principle, according to the context and the interested parties, apart from operating to identify and mitigate risks related to company activities, is to help customers' organizations to succeed in a market scenario changing quickly. The main aim is to reach concrete results, thanks to staff skills and possibilities offered by current technologies, together with the maximum attention for all the innovations
 - The collaboration is at the centre of our culture and way of working. Our approach places the customer and his priorities at the centre, and it is based on the latest configurations of technological services, companies' applications and already implemented solutions
 - The Policy takes origin also from the maximum consideration for environmental aspects and impacts defined in this document and it is integrated in the Quality Policy so that, according to MecVel S.r.l. Management will, it is formalized only in this single summarized document, referring to specific procedures and plans all the purposes descended from this
 - The Policy is displayed internally in MecVel S.r.l. and communicated and illustrated to all the employees. Moreover, it is periodically reviewed on the occasion of the "Management Reviews", regarding its adequacy, from first level Function Managers to the Management
 - The Policy has been established by the Management according to MecVel S.r.l. needs and possibilities

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	MANUALE DELLA QUALITÀ Norma UNI EN ISO 9001:2015			

ESTABLISHMENTS

- The main purpose of the company is to satisfy and, when possible, overcome customer expectations. This because only through the achievement of this goal it is possible to produce work and well-being for all the staff.
This purpose can be achieved only if each member of the staff is aware that the "first customer" to which refer to is the colleague processing the following step of the same work: as there is always a relationship of maximum respect between MecVel S.r.l. and the customer, in the same way internal relationships must be established and based on the maximum respect for the dignity of the person and his work, the willingness to listen and the positivity in proposing solutions, first of all according to the ability to criticize and analyse, in order to improve his own work organization, time management and "quality of work"
- The competition in the market today is based on, in addition to the maintenance and the improvement of certain product performances, also, and more and more, on the improving of the service, on the timeliness of being in the market and on the economic competition.
Then, in this market scenario, it is mandatory to optimize all the resources, human, time, means and financial ones, in order to make possible the design, the manufacture and the selling of products related to customer expectations, also oriented to money saving as well as performances maintenance
- MecVel S.r.l. Management has integrated its corporate structure according to the organizational model suggested by the UNI EN ISO 9001:2015 norm: the certification to this norm is the proof of how the corporate structure is planned in order to perform all its functions in a suitable way and in line with the company purposes. It must be everyone's commitment to ensure that this structure works and is able to achieve goals in an efficient way
- The guidelines set by MecVel S.r.l. Management are summarized in the following points:

1. Vision

- Always meet customer requirements, trying to overcome his expectations:
 - ✓ Customizing products on the basis of customer specifications, where there are future possibilities
 - ✓ Constantly innovating products and services, always using new technologies
- To enlarge current market prospects, with particular reference to foreign markets
- To involve all employees in achieving the purposes set for Environment and Quality
- To protect and check constantly financial and economic structures of the company
- To have always available machinery and equipment suitable to ensure products compliance to requirements specified or expected by the customer

2. Mission

- To provide adequate and timely assistance to the customer, in case of complaints or returns and also information requests
- To accomplish customer orders as soon as possible, and always respecting the contractual terms
- To continuously improve the efficiency of the Quality Management System, the quality level of company products, services and workflows
- To operate in order to pursue the optimization of company resources (economic, human, means, warehouse stocks, suppliers, etc.)
- To try optimizing production and management costs of the company, as benefit both for MecVel S.r.l. itself and customer and environment in general

3. Values

- To respect all the mandatory laws applicable in MecVel S.r.l.
- To check, at pre-established intervals, the application in MecVel S.r.l. of what it is contained in the Legislative Decree 81/08 (Health and safety in the workplace)

- To ensure to employees a working environment suitable to safeguard the safety and the comfort of the staff
- To respect all the mandatory laws applicable to products supplied by MecVel S.r.l. to its customers
- To always operate in compliance with the environment and in the prevention of the environmental pollution
- To ensure the respect for the dignity and the importance of the job performed by each employee
- To promote professional development and skills of the company staff through constant training courses

4. Sustainability

Sustainability is an integral part of MecVel S.r.l.'s way of working. Compared to the 17 purposes of the sustainable development of the United Nations, MecVel S.r.l.'s contribution is divided into internal aspects and external contributions.

- Internally, we try to make everyday life easier for the people we work with during all our value chain, and we take responsibility for environmental, social and economic issues to improve health and well-being [3] of our collaborators, to get more and more gender equality [5] and also to make the work inside the company more and more dignified, in a perspective of economic growth for our people [8]
- Our products are industrial components used in different fields to obtain eco-friendly energy [7] to improve other industrial systems [9] and also in applications to improve the global climate [13]

